

# Sheffield Doc | Fest

## Chair of the Board

Contact:

Maria Stoneman,  
Head of HR & Participation

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# **About the Organisation & the Role**

International Documentary Festival Sheffield (Doc/Fest) is inviting applications for the role of Chair of the Board of Trustees.

[Sheffield Doc/Fest](#) is an internationally renowned charitable organisation, presenting one of the world's leading documentary film festivals and marketplaces, celebrating, sharing, and debating non-fiction arts.

Now in our 27<sup>th</sup> year, we welcome approximately 3500 industry delegates and 28,000 public admissions from 60 countries around the world.

Our current Chair – Alex Graham – is stepping down after nine years so we are seeking someone who will be passionate about the direction of the organisation.

The Chair will lead the Trustees in responsibilities around maintaining fiscal probity, overseeing governance, and work alongside the executive team to manage stakeholders. The Chair is a public advocate for the festival nationally and internationally and will be on hand to help problem solve where necessary. They will also lead the board to help deliver a strategic vision for the festival.

The role is voluntary, though travel / expenses will be covered.

## How to Apply

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You can apply for this role by submitting an up-to-date CV with a covering letter (2 pages max) explaining why you think that you would be a good fit for the role and a short description for your vision for chairing the Board of Trustees.

Please address applications to: Maria Stoneman, Head of HR & Participation.

Email address: [recruitment@sheffdocfest.com](mailto:recruitment@sheffdocfest.com)

Subject heading: "Chair of the Board Application".

Please also direct any queries to the same name/email.

If you require further information (including requests for printed forms/access support), please contact Maria, Head of HR & Participation: [recruitment@sheffdocfest.com](mailto:recruitment@sheffdocfest.com) +44 114 276 5141.

If you wish to arrange a confidential conversation with Trustee Helen Scott, please email [recruitment@sheffdocfest.com](mailto:recruitment@sheffdocfest.com) to arrange a good time to talk.

We monitor the diversity of our workforce and for the purposes of reporting to our key funders we ask that you help us by completing the following [questionnaire](#) anonymously. [Click here](#) to be taken to the form.

**The deadline for applications is:** 12:00, 31 December 2019

**Interview date:** Week commencing 6 January 2020

**Start date:** February 2020 (next Board of Trustees meeting)

## Equal Opportunities

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Sheffield Doc/Fest is proud to be a Disability Confident Committed employer – our jobs are like our festival, are open to all.

We believe that documentaries, and those working in the arts and in media – including ourselves - have a part to play in creating a society which is proud of its diversity and its multi-cultural heritage.

Doc/Fest's programme-centred approach to inclusiveness puts diversity at the forefront of its activity. Through the documentaries we showcase and the talent we develop, we aim to celebrate diversity, promote equality, and challenge discrimination.

Equally, we are committed to providing a welcoming, accessible, inclusive and positive experience for all festival attendees, and for all team members and volunteers – regardless of age, disability, sex, gender, sexuality, marital/civil partnership status, pregnancy, maternity, paternity, race, religion, belief, or socio-economic background. We're proud to be a Disability Confident committed employer, supporting disabled people in the workplace.

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